

Exporting course reports

1 Select Course reports on your dashboard.



Dashboard Courses Buy stock My files Contact us Digital portal

Change training provider

Log out

Welcome to your organisation's dashboard. Here you'll find key information about your organisation. You can also navigate to all areas of the portal from here. To request an edit to your organisation's details, [contact us](#).

TEST Smart Impact

This training provider is currently active.

Export training course data for up to five years.



Licences



Courses



Credit and invoices



Buy and manage stock



Course report



ID

ACC-001000

Name

TEST Smart Impact

Registration number

-

Main administrator

Gavin Embley NomMem
gavin.embley+nommem@smartimpact.co.uk

Decision maker

-

Nominated IOSH member

Gavin Embley NomMem
Affiliate

2 Select the start and end date of the period you require course data from.

Course reports

Export course data for up to five years. Enter a date range of up to 12 months at a time, using the fields below. Course reports include the following information:

- Course ID and course name
- Course start date
- Delegate first and last name
- First result: pass/fail
- First resit result: pass/fail
- IOSH certificate number

Start date*



End date*



Export



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IOSH
The Grange
Highfield Drive

3 Select Export.

Export course data for up to five years. Enter a date range of up to 12 months at a time, using the fields below. Course reports include the following information:

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- Delegate first and last name
- First result: pass/fail
- First resit result: pass/fail
- IOSH certificate number

Start date*



End date*



Export



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Wigston
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LE18 1NN
UK

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You will get a confirmation message that it had been downloaded.

Course reports

Export course data for up to five years. Enter a date range of up to 12 months at time, using the fields below. Course reports include the following information:

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- First resit result: pass/fail
- IOSH certificate number

Course data export has been successful. Check your downloads.

Start date*

04/02/2026



End date*

18/02/2026



Export